**Behaviour Management Policy**

**Statement of intent**

Our Playgroup believes that children flourish best when their personal, social and emotional needs are met and where there are clear and developmentally appropriate expectations for their behaviour.

**Aim**

We aim to provide an environment in which there is acceptable behaviour and where children learn to consider the views and feelings, needs and rights, of others and the impact that their behaviour has on people, places and objects.

**Methods**

* We have a named person (Julie Steward) who has overall responsibility for our programme for supporting personal, social and emotional development, including issues concerning behaviour.
* We require the named person to:

- keep her/himself up-to-date with legislation, research and thinking on promoting positive behaviour and on handling children's behaviour where it may require additional support;

- access relevant sources of expertise on promoting positive behaviour within the programme for supporting personal, social and emotional development; and

- check that all staff have relevant in-service training on promoting positive behaviour. We keep a record of staff attendance at this training.

* We require all staff, volunteers and students to provide a positive model of behaviour by treating children, parents and one another with friendliness, care and courtesy.
* We require all staff, volunteers and students to use positive strategies for handling any conflict by helping children find solutions in ways which are appropriate for the children's ages and stages of development - for example distraction, praise and reward, acknowledgement of feelings, explanation as to what was not acceptable and supporting children to gain control of their feelings so that they can learn a more appropriate response.
* We familiarise new staff and volunteers with the Playgroup’s behaviour policy and its rules for behaviour.
* We expect all members of the Playgroup - children, parents, staff, volunteers and students - to keep to the rules, requiring these to be applied consistently.
* We praise and endorse desirable behaviour such as kindness and willingness to share.
* We avoid creating situations in which children receive adult attention only in return for undesirable behaviour.
* We recognise that codes for interacting with other people vary between cultures and require staff to be aware of - and respect - those used by members of the Playgroup.
* When children behave in unacceptable ways, we help them to see what was wrong and how to cope more appropriately.
* We never send children out of the room by themselves.
* We never use physical punishment, such as smacking or shaking. Children are never threatened with these.
* We do not use techniques intended to single out and humiliate individual children.
* We use physical restraint, such as holding, only to prevent physical injury to children or adults and/or serious damage to property. Details of such an event (what happened, what action was taken and by whom, and the names of witnesses) are brought to the attention of our Playgroup Manager and are recorded in our Incident Book. A parent is informed on the same day and signs the Incident Book to indicate that he/she has been informed.
* In cases of serious misbehaviour, such as racial or other abuse, we make clear immediately the unacceptability of the behaviour and attitudes, by means of explanations rather than personal blame.
* We do not shout or raise our voices in a threatening way to respond to children's behaviour.
* We handle children's unacceptable behaviour in ways which are appropriate to their ages and stages of development - for example by distraction, discussion or by withdrawing the child from the situation.
* We work in partnership with children's parents. Parents are regularly informed about their children's behaviour by their key person. We work with parents to address recurring unacceptable behaviour, using our observation records to help us to understand the cause and to decide jointly how to respond appropriately.

## Bullying

Bullying involves the persistent physical or verbal abuse of another child or children. We take bullying very seriously.

If a child bullies another child or children:

* we intervene to stop the child harming the other child or children;
* we explain to the child doing the bullying why her/his behaviour is inappropriate;
* we give reassurance to the child or children who have been bullied;
* we help the child who has done the bullying to say sorry for her/his actions;
* we make sure that children who bully receive praise when they display acceptable behaviour;
* we do not label children who bully;
* when children bully, we discuss what has happened with their parents and work out with them a plan for handling the child's behaviour; and
* when children have been bullied, we share what has happened with their parents, explaining that the child who did the bullying is being helped to adopt more acceptable ways of behaving.

This policy was adopted at a meeting of Greendown Playgroup

Held on

Signed on behalf of the Playgroup